

Chubb Construction Practice Group

Client Tools and Resources: Construction Defect Inspection and Verification Record Tool

CHUBB®



The Chubb Difference

As a leader in insuring those in the construction industry, the Chubb Construction Practice Group also brings its innovation and critical thinking to safety efforts in the construction industry.

To help you in your efforts in creating and maintaining an effective safety culture – and to help you reduce accidents and injuries on the job – Chubb has developed an array of tools and resources for you to use.

Providing clear and complete compliance training.

The tool arms our Chubb Construction insureds with useful and practical resources and materials that can be used as the client sees fit, either as a “starting point” when creating a Quality Assurance and Control program (QA/QC), as an enhancement to existing QA/QC programs or anywhere in between.

This tool provides you with a means to organize the quality process, facilitate

discussion and communication among construction practices, provide a document with which to track construction processes and finally to provide a means to document completed operations and related installation information and inspections. You will of course need to research and follow the specific laws, codes and regulations that apply to your business and location, but the tools provides you with a start that you can build on as you develop this information.

The Chubb Construction Inspection and Verification Record Tool (IVR) is designed in such a way that each IVR document pertains to a different major phase/operation of a project - interior, superstructure, mechanical - rather than for a certain type of construction - heavy civil, highway, building.

Each section is then separated into subsections that specifically relate to the individual operational aspects that are relevant to that phase/operation. This allows you to tailor the tool to your needs by selecting only those sections that apply to your particular project.

The Inspection and Verification Record Tool is designed in the following way:

- To identify the IVR for future use and retention, you complete a title section to identify the project and major construction parties.
- A column identifies each of the different “Inspection/Test Categories” found in that specific phase or operation. At the end of each IVR, there are blank sections that can be added if additional “Inspection/Test Categories” are needed.
- A section of the report provides specific inspection criteria or other details related to the “Inspection/Test Category.”
- Three columns - Yes, No or N/A - provide you with the option to identify items. Regardless of the type of construction you perform, each section has components that may relate to your project.
- Additional columns are used to identify the contractor responsible for the operation and any other sub-tier contractors who may have been hired to perform the work. These columns help to establish responsibility for particular operations.
- A comments section is available for each Inspection and Test category that can be used to note any related concerns, issues or other detail about that specific category.

- Upon completion of the IVR for a Phase/Operation, the “responsible” party will verify all information contained is correct. At this point, the completed IVR should be filed with project management documents for safe keeping.

This tool is designed to be used either by printing each section as needed and writing in the information or completed and maintained on the computer using the expandable write in areas for each item.

To complement this tool, Chubb Construction Risk Engineering has two Construction Resource Guides available for your use: “Construction Defect” and “Water Intrusion & Mold.”

For Additional Information

For more information on the IVR or other tools and resources, please contact your Risk Control Consultant.

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